

United States Department of Agriculture



Natural Resources Conservation Service
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70 Years
"A Partner in Conservation Since 1935"

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Transmitted via Email

June 20, 2005

MINNESOTA BULLETIN NO. 300-05-47

SUBJECT: LTP – EQIP – OBLIGATIONS AND REALLOCATIONS

ACTION DUE BY: July 27, 2005

Purpose. To set an obligation deadline and re-allocation time frame.

Expiration Date. September 30, 2005

July 27, 2005, will be the final obligation deadline for all initially approved applications from ranking periods 1, 2, and 3.

On July 28 the state office will remove all unobligated funds from each county and area. These unobligated funds will be reallocated to areas and counties that have indicated they have high-quality priority applications waiting for funding.

To be an obligated contract, the application must be signed by the participant and obligated as a contract by the District Conservationist in ProTracts. When an application is obligated it can no longer be found under the Application tab of ProTracts.

In cases where the participant has not yet signed the contract, **offices must notify the participant in writing** that failure to sign the contract will result in the funding being withdrawn and their application will be deferred until the next ranking period. Offices may set a local deadline prior to the July 27 deadline in order to facilitate administration of applications in ProTracts.

Offices must always fully fund the next highest ranked application, regardless of whether the funds are made available before or after July 27. Offices shall not skip a higher ranked application in order to match available funds to a lower ranked application.

Questions should be directed to your ASTC (FO) or through your area office to Tim Koehler, Assistant State Conservationist.

WILLIAM HUNT
State Conservationist

DIST: AC
DC
ARC